

Center Name: Marlene Ortiz		Address: 3563 Placita Real Loop Santa Fe, NM 87507			Phone: (505)316-6251
License Number: 151398	Issue Date: 03/15/2016	Expiration Date: 03/14/2017	Type: 2 Star Family Child Care Home	Status: Licensed	
Capacity				Census	
Over Age 2: 4	Under Age 2: 2	Night Care: 0	Playground: 0	Over 2: 2	Under 2: 1
Days and Hours of Operation					
<u>Monday</u> <u>Tuesday</u> <u>Wednesday</u> <u>Thursday</u> <u>Friday</u> <u>Saturday</u> <u>Sunday</u>					
Opening Times:					
Closed Closed					
Closing Times:					
# of Classrooms: 1	Purpose: Annual		Date: 01/09/2017	Time: 01:05 PM	
Comments Went over new Regs effective 10/01/2016, also provided a copy of new Regs.					

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.31 A LICENSING REQUIREMENTS	Compliance
8.16.2.31 B CAPACITY OF A HOME	Compliance
8.16.2.31 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.32 A ADMINISTRATIVE RECORDS	Compliance
8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.32 C PARENT HANDBOOK	Compliance
8.16.2.32 D CHILDREN'S RECORDS	Compliance
8.16.2.32 E PERSONNEL RECORDS <u>Deficiencies</u> The home does not have documentation of a background check within 5 years for care giver(s). Regulation: 8.16.2.32E(1) <u>Corrective Action Plan</u> Documentation of a background check and employment history verification for all staff members and all adults living in the home. A background check must be conducted at least once every five years on all required individuals. Date to be Completed: 01/20/2017	Non-compliance
8.16.2.32 F PERSONNEL HANDBOOK	Compliance
Personnel & Staffing	
8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance

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Personnel & Staffing

Deficiencies

Educators did not complete the following training within 3-months: Health and safety class.

Regulation: 8.16.2.33B(1)

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training.

Date to be Completed: 02/09/2017

Services & Care of Children

8.16.2.34 A GUIDANCE	Compliance
8.16.2.34 B NAPS OR REST PERIOD	Compliance
8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
8.16.2.34 D DIAPERING AND TOILETING	Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
8.16.2.34 F NIGHT CARE	Compliance
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.34 J OUTDOOR PLAY	Compliance
8.16.2.34 K SWIMMING, WADING AND WATER	Compliance
8.16.2.34 L FIELD TRIPS	Compliance

Food Service

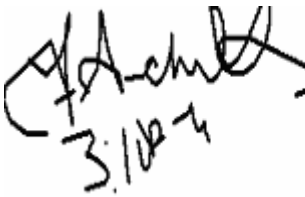


8.16.2.35 B MEALS AND SNACKS	Compliance
8.16.2.35 C MENUS	Compliance
8.16.2.35 D KITCHENS <u>Deficiencies</u> The home's refrigerator does not have a working internal thermometer. Regulation: 8.16.2.35D(7) <u>Corrective Action Plan</u> A working internal thermometer will be obtained. Date to be Completed: 02/09/2017	Non-compliance
8.16.2.35 E MEAL TIMES	Compliance

Health & Safety Requirements

8.16.2.36 A HYGIENE	Compliance
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance
8.16.2.36 C MEDICATION	Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	Compliance

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Buildings, Grounds & Safety		
8.16.2.38 A HOUSEKEEPING <u>Deficiencies</u> The home has a heavy accumulation of toys Regulation: 8.16.2.38A(1) <u>Corrective Action Plan</u> A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards. Date to be Completed: 02/09/2017 <u>Deficiencies</u> The lighter fluid in the back yard are not safe in that it be easily accessed by children. Regulation: 8.16.2.38A(1) <u>Corrective Action Plan</u> The safety violation will be corrected and a system for routine safety inspection developed. Date to be Completed: 02/09/2017		Non-compliance
8.16.2.38 B PEST CONTROL		Compliance
8.16.2.38 C MECHANICAL SYSTEMS <u>Deficiencies</u> Water coming from a faucet was not below 110 degrees (Fahrenheit). Regulation: 8.16.2.38C(5) <u>Corrective Action Plan</u> The home will ensure water coming from faucets is below 110 degrees (Fahrenheit) by installing a tempering valve ahead of all domestic water-heater piping. Date to be Completed: 02/09/2017		Non-compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.38 E EXITS		Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES <u>Deficiencies</u> The toilet room used by children in care does not have disposable towels at a height accessible to children. Regulation: 8.16.2.38F(1) <u>Corrective Action Plan</u> Supplies/dispensers will be relocated so they are accessible to children. Date to be Completed: 02/09/2017		Non-compliance
8.16.2.38 G SAFETY COMPLIANCE		Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.38 I PETS <u>Deficiencies</u> The home does not have a record of inoculations for a pet dog; cat in the home. Regulation: 8.16.2.38I(2) <u>Corrective Action Plan</u> An inoculation record will be obtained and kept on file for future review. Date to be Completed: 02/09/2017		Non-compliance

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<p>Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.</p>			
 Franchesca Archuleta 3/10/17		01/09/2017	 Marlene Ortiz
Surveyor: Franchesca Archuleta	Date	Facility Rep: Marlene Ortiz	Date